



Connecticut State Medical Society - IPA, Inc.

*Building Partnerships Between Business and Medicine*

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## UM PROGRAM APPEALS PROCESS

### CSMS-IPA Utilization Management Committee

Practitioners in any CSMS-IPA Utilization Management Program may appeal (in writing) any decision(s) regarding chart audits, and the application of a financial sanction. The process is as follows:

- **Level I – Utilization Management Committee (UMC) Review**

If a practitioner disagrees with the results of the documentation analysis performed by the IPA and the application of a financial sanction, (s)he may request a review by the UMC at their next scheduled meeting. The written request must be received by the IPA within thirty days (30) of the IPA's notification of the audit results to the practitioner.

- **Level II – Executive Committee Review**

Should the practitioner disagree with the determination of the UMC, s(he) may request a second-level appeal to the IPA's Executive Committee. The IPA must receive written requests within thirty days (30) of the IPA's notification of the UMC's decision to the practitioner.

Requests may be faxed to the IPA Confidential fax at (203) 925-2652, or mailed to the IPA at 4 Corporate Drive, Suite 185, Shelton, CT, 06484, Attn: UM Appeals.

**All decisions of the CSMS-IPA Executive Committee are final.**